

LIFETIME LEARNING INSTITUTE OF NORTHERN VIRGINIA

MINUTES OF THE GENERAL MEMBERSHIP ANNUAL BUSINESS MEETING

JUNE 1, 2016

The Annual Business Meeting was held on June 1, 2016 at the Ernst Cultural Center, NOVA-Annandale, in conjunction with the June Forum. LLI President George Chalou called the business meeting to order at 11:00 a.m.

Acknowledgement of Former Administrator

President George Chalou presented former Administrator Laura Charron with a bouquet of flowers and expressed appreciation on behalf of the LLI membership for the many years of service she provided.

Election of FY 2017 Board of Directors and Officers

Anna Dixon, Chair of the Nominating Committee, presided over the election of the FY 2017 Board members and officers. She introduced the Nominating Committee, which consisted of Delsa Hildebrandt, Ed McKnight, Lorin Goodrich, and Paul Hopler, in addition to herself.

Anna presented the nominees for re-election to three-year terms on the Board: **Phil Myers, Arline Sachs, and Scott Pinckney**. She then presented the nominees to fill the Board vacancies: **Patti Volz (three-year term), Judy Robison (three-year term), and Carol Jeffords (two-year term)**. Anna added that George Chalou will serve on the Board "ex officio" as the Immediate Past President. Anna asked if there were any nominations or comments from the floor. There were none. Anna asked for a motion. **Marianne Moerman made a motion to accept the slate of candidates as presented. Gina Trapp seconded the motion. The motion passed by voice vote.**

Anna then announced the nominees for one-year terms as LLI officers: **Scott Pinckney for President; Kathryn O'Toole for Vice President; Chuck Hulick for Treasurer; and Susan Alexander for Secretary**. Anna asked if there were any nominations or comments from the floor. There were none. Anna asked for a motion. **Virginia Fernbach made a motion to accept the slate of candidates as presented. Phil Runge seconded the motion. The motion passed by voice vote.**

Outgoing President George Chalou passed the gavel to incoming President Scott Pinckney, who thanked departing Board members Karren Scott and Nancy Jerdan for their service. Scott then acknowledged George's great work as President during an especially difficult year and presented him with a restaurant gift certificate.

Statement of Financial Condition and FY 2017 Budget

Bob Huley, Chair of the Budget & Finance Committee, presented the statement of financial condition and the FY 2017 budget to the LLI membership. He explained that in accordance with LLI's by-laws requiring an annual audit, an ad hoc Financial Review Committee consisting of Dick DiBuono, Bob Lloyd, and Mamie Kam-Ng recently conducted an examination of LLI's FY 2015 finances. The committee's report was comprehensive enough to allow the Board to make a positive statement of financial condition to the membership. Bob noted that LLI is in good financial shape thanks to the financial stewardship of the Board. He said that dues have remained the same for ten years, something that few other organizations can boast.

Bob then discussed the FY 2017 budget, which the Budget & Finance Committee developed and the Board approved. Informational copies of the budget were available on the Forum tables. Bob noted that the Budget & Finance Committee consisted of Peg McCall, Chuck Hulick, Phil Runge, and Dick DiBuono, in addition to himself.

He explained that LLI's income is derived solely from members' dues. Projected income for the budget was based on having 355 paid members; LLI currently has 365 paid members. Bob acknowledged that LLI is projected to run a small deficit in FY 2017 but assured the membership that there are more than enough funds to cover it. He added that LLI needs only eleven more new members to break even.

Bob highlighted the major budget items: the Administrator's contract; the core educational program (classroom rentals, catalog design and printing); and LLI's social program (coffee at the Forums, the holiday party subsidy). Bob also highlighted projected expenditures for development of the new website, which is making progress and may become operational as early as this fall. He said that the new website will offer LLI opportunities to do things differently and thus potentially reduce expenses.

Bob encouraged everyone to continue to recruit new members. He also reminded the membership that volunteers are critical to keeping LLI's activities going and the dues low.

The annual business meeting adjourned at 11:25 a.m.

Respectfully submitted,

Karren Scott
Acting Secretary of the LLI Board of Directors